



**Tall Ships Australia and New Zealand**

C/o - 6/31 Hereford Street

GLEBE NSW 2037

ABN: 76 920 882 924

Patron

Rear Admiral R.C. Swan AO CBE RAN (rtd)

[mail@tallships.org.au](mailto:mail@tallships.org.au)

[www.tallships.org.au](http://www.tallships.org.au)

## **Minutes of the Special General Meeting**

**Held Via Videoconference**

**5 September 2020**

The meeting was declared open at 11:10am.

The attendance register is enclosed.

Apologies were received from Martin Woods (Sydney Harbour Tall Ships), Ross Muir (Sydney Heritage Fleet), and Ea Lassen and David Nash (Yukon).

### **1. Minutes**

It was proposed and agreed that the minutes of the Tall Ships Australia and New Zealand Annual General Meeting held on 26 October 2019 at the Topaz Room of the Hilton Hotel located on Princes Wharf, 147 Quay Street, Auckland, New Zealand be accepted as a true record of proceedings.

### **2. President's Report**

Mr Stephen Moss presented the President's Report to attendees. A copy of the report is enclosed. Of note, Mr Moss responded to a member question by advising that the TANZ Foundation was established separate to Tall Ships Australia and New Zealand, as a registered charity and deductible gift recipient, to enable donations in support of the activities of the association. The President closed his report with thanks to the 2019-20 Committee.

### **3. Sail Training International Report**

Mr Stephen Moss presented the President's Report to attendees. A copy of the report is enclosed.

### **4. Financial Report**

The Treasurer, Mr Jon Simpson, presented Financial Reports for both Tall Ships Australia and New Zealand and the TANZ Foundation for the period 1 July 2019 to 30 June 2020.

The Treasurer reported that the organisation is in a very sound financial position and proposed the accounts reflect the financial position fairly and reasonably, and this was accepted by the membership without query or opposition.

### **5. Form A12 Return to the Department of Fair Trading**

Mr Simpson presented a copy of Form A12 – NSW Department of Finance and proposed the submission to be made as presented. The membership agreed with minor correction.

### **5. Annual Awards**

No awards were presented. The President advised the Committee will review the criteria for the Billy Can Award to ensure it remains relevant and accessible to members.



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### **6. Special Resolution**

The Secretary, Ms Jennifer Reilly confirmed that the proposal to amend section 14 (5) was put to the membership in accordance with the Constitution and voted on by electronic ballot, which closed at 10:00pm on 4 September 2020. The resolution was passed 25 votes to three votes (89% of votes received supported the amendment).

### **7. Elections**

One nomination was received for each Office and as such the following Office Bearers were appointed unopposed:

President	Stephen Moss
Vice President	Sarah Parry
Secretary	Jon Simpson
Treasurer	Carol Shannon

Seven nominations were received for six committee positions. The election was conducted by electronic ballot in accordance with the Constitution. The following nominees were elected:

Jennifer Reilly  
Dean Lawrence  
Ian Kuhl  
Peter Cole  
Murray Henstock  
Robyn Elkington

### **8. Youth Representative**

The President proposed the appointment of Ms Lisa Kluver as Youth Representative. Ms Kluver is an alumna of the Young Endeavour Youth Scheme and former staff member / current volunteer of the Windeward Bound Trust. Attendees endorsed Ms Kluver's appointment as Youth Representative.

### **9. Other Business**

Mr Dean Lawrence, of the Spirit of Adventure Trust, moved to thank the Office Bearers who are stepping down for their service over many years. This motion was approved by attendees.

Meeting Closed 11:45am



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**Attendees at the Special General Meeting**

**Held Via Videoconference**

**5 September 2020**

Stephen Moss	Young Endeavour Youth Scheme
Jennifer Reilly	Young Endeavour Youth Scheme
Sarah Parry	Windeward Bound Trust
Carol Shannon	Leeuwin Ocean Adventure Foundation
Dean Lawrence	Spirit of Adventure Trust
Robyn Elkington	Sail Training Association of Queensland
Michael Womack	Enterprize Sailing Ship
Hugh Grantham	One and All
John Dikkenberg	HMB Endeavour
Matt McDonald	Alma Doepel
Jane Hindle	R Tucker Thompson
Julie Porter	Rhona H
Charles Burns	Rhona H
Peter Harris	Tall Ships Victoria
Jon Simpson	
Ian Kuhl	
Murray Henstock	
Tash Jamieson	
Lisa Kløver	
Roslyn Jan	
Stuart Eyes	



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**2020 President's Report**

**Annual General Meeting**

**Saturday 5 September 2020**

This report on the 2020 activities of the Tall Ships Australia and New Zealand (TANZ) is presented on behalf of the TANZ Committee.

At the Annual General Meeting held on 26 October 2019, the following people were elected to the Committee noting that TANZ's constitutional arrangements provide for four official positions and up to six committee members.

<b>President</b>	Mr Stephen Moss CSC
<b>Vice President</b>	CAPT Sarah Parry
<b>Hon Secretary</b>	Ms Jennifer Reilly
<b>Hon Treasurer</b>	Mr Jon Simpson
<b>Member</b>	Ms Robyn Elkington OAM
<b>Member</b>	Mr Murray Henstock
<b>Member</b>	Mr Dean Lawrence
<b>Member</b>	Mr Mal Riley
<b>Member</b>	Ms Carol Shannon
<b>Member</b>	Mr Russell Shaw

Ms Tash Jamieson was re-endorsed as both the TANZ's youth representative and the STI youth representative.

In April 2020 Mr Mal Riley stepped down from the Committee and Mr Ian Kuhl was appointed to the Committee in accordance with provisions provided in the TANZ Constitution.

In addition to the committee meeting convened concurrently to the 2019 AGM in Auckland, New Zealand, four committee meetings were conducted by teleconference during the year on; 22 January, 13 May, 8 July and 5 August 2020.

The COVID-19 crisis has had a significant impact on all TANZ Operator Members. TANZ has responded in various ways to assist operators manage the considerable constraints placed on their businesses brought about by National and State Government management measures introduced to minimise the spread of the virus. These include restrictions on movement, physical distancing requirements and travel disruption both within Australia and New Zealand. These together, have resulted in a downturn in tourism, hospitality industry and sport contributing to the contraction of both countries' economies. The immediate effect on TANZ was the cancellation of the mid-year Operator's Conference, scheduled to take place during the Sydney and Classic Boat Festival in May 2020.



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To assist Operators TANZ enacted a number of initiatives including:

- Letters to TASPOTs which contributed to a number of operators receiving financial relief from port and utility charges
- Alerting operators in Sydney to the availability of business support grants from the NSW State Government and the Sydney City Council
- A survey to ascertain controls measure implemented to provide best practice information to all operators.
  - Respondents included:
    - Spirit Of Adventure Trust
    - *R Tucker Thompson*
    - Sydney Harbour Tall Ships
    - *Rhona H*
    - Sail Training Association of Queensland
    - Leeuwin Ocean Adventure Foundation
    - *One and All*
    - Tasmanian Sail Training Association
    - *Windeward Bound*
    - *Yukon*
  - Of those operators:
    - five were already delivering a modified program, another had plans to do so
    - ten expected to have resumed their standard operating program by September
    - none were regularly testing staff, three were testing if circumstances required
    - ten outlined a contingency plan if an embarked participant presented with symptoms (e.g. isolate, return to port, crew testing, deep clean)
    - ten outlined a contingency plan if a recent participant tested positive (e.g. notify authorities, deep clean, provide contact tracing information)
    - seven had a COVID-Safe plan in place (different requirement in NZ)
  - Additional measures being put in place included:
    - spraying of internal surfaces
    - reduced numbers
    - additional health screening
    - deep cleaning between activities
    - social distancing on board
    - modified area of operation
    - restrictions on shore activities/interactions
    - one other measure
    - restricted participation
    - two other measures
    - three other measures



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- Other measures identified included:
  - signage
  - provision of PPE including: disposable gloves, face masks, hand sanitizer, and disinfectant wipes
  - screening participants e.g. for overseas travel
  - reducing access to the galley and implementing further control measure in the space such as removing all tea towels and hand towels with air drying crockery and paper towelling.
  - COVID-19 Booking information sheet sent to all customers
  - removing all tea towels and hand towels and replacing with air drying crockery and paper towel for hand drying

With the political climate not conducive to a tall ship presence to acknowledge the anniversary of the arrival of English navigator and explorer LEUT James Cook RN on the shores of New Zealand and Australia 250 years ago, just New Zealand's *Tuia 250* event took place. In Australia, *Encounters 2020* (Australia) was cancelled in the wake of the Australian Federal and State Government efforts to suppress the spread of the COVID-19 virus. Consequently HMB *Endeavour's* planned voyages and associated port visits along the eastern Australian seaboard in 2020 were also cancelled. Nevertheless, *Tuia 250* was successful in celebrating and acknowledging the cultural interaction that took place between peoples as a result of Cook's voyages of exploration in New Zealand waters in 1769.

Last year I mentioned that representations has been received from organisational and operator members seeking TANZ support for tall ship involvement in activities and events other than those focussed on Hobart and Sydney. This year *Young Endeavour*, *Enterprise* and *Coral Trekker* participated in the Geelong Wooden Boat Festival. Recently, I have held preliminary discussions regarding a potential waterfront festival event in Newcastle - *Harbour of Heritage*. The event lead has reached out to TANZ to gauge tall ship interest. I am keen to explore timing options for the inaugural event, perhaps 1<sup>st</sup>/2<sup>nd</sup> quarter 2022, to facilitate tall ship participation not only in this, but also in other maritime festivals which will be held along the eastern seaboard during the timeframe which, hopefully, may incorporate a tall ship race/regatta.

As a result of work by several dedicated volunteers, TANZ member communications continued to improve during the year. Leveraging off its new website, TANZ is looking at new opportunities presented by this development to further support its members. The TANZ e-newsletter provides news and updates in the area of sail training. My thanks goes to the publishing team of Murray Henstock, Tash Jamieson and Jennifer Reilly. Nevertheless I am hopeful that the various responsibilities associated with the editing and publication of the newsletter, management of social media and communications are shared amongst more people. Interest from volunteers to help out in this regard is welcome.



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A significant development during the year was establishment of the TANZ Foundation. Mr Jon Simpson is the chair and several significant donations have been received already and so its funding base is now well established. The TANZ Bursary Scheme been disbanded and the function and management of bursaries has been subsumed by the TANZ Foundation. The TANZ Foundation has Deductible Gift Recipient status and the Australian Tax Office has transferred the TANZ name to ABN 769 2088 2924 and it is registered as a company limited by Guarantee.

Our Youth Representative, Tash Jamieson has, in consultation with Murray Henstock, consulted widely to produce a Charter for the TANZ Youth Sub-Committee. This is an exciting project and now ready to proceed to the next stage of its development.

There are two criteria for the Billy Can Award. In years when an Australian Tall Ship race is held (excluding Sydney Harbour Races) the Billy Can is awarded to the vessel with the best corrected time for a 48 hour run. In years when a race is not held the trophy is awarded to a Sail Training vessel or Organisation for an outstanding achievement in the youth development sail training area.

The silver trophy is currently held on TANZ's behalf by the Australian Heritage Fleet and is on display on the 2nd Floor, Wharf 7, Pyrmont, Sydney. A replica trophy is held by the Awardee for twelve months following the award, after which it will be passed on to the next awardee.

I note that over the past several years the number of operator nominations for the award have been sparse. This year no nomination was received. It is my intention that the TANZ Committee review the criteria for the award noting the Billy Can Award is an industry award from TANZ and presents an opportunity for operators to further publicise their achievements and industry best practise in the area of sail training.

This year several committee members either stood down from the committee or decided not to seek re-election. I would like to thank Mr Mal Riley, particularly for his efforts over many years managing the social media space. My thanks also goes to Mr Russell Shaw who, due to other extensive commitments decided he is unable continue on the TANZ Committee. One of the most outstanding contributors to the TANZ has been Ms Jennifer Reilly, particularly as the Honorary Secretary. Her dedication and innovative input across many of TANZ's administrative and marketing activities has been outstanding. Her achievements included the establishment of the TANZ Website, introduction of an online subscription payment facility and the online voting system. Jennifer will remain as a Director of the TANZ Foundation.

In conclusion, significant consolidation has be achieved over the past 12 months. I would again like to acknowledge the support and contribution made by committee members and thank them for their service.

**Stephen Moss CSC**

President

2 September 2020



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## **2020 TANZ International Representative Report**

### **Annual General Meeting**

**Saturday 5 September 2020**

As TANZ's International Representative I attended the STI International Council Meetings in Antwerp, Belgium 5-7 December 2019. Six TANZ and TANZ Operators representatives also attended with STI funding assistance. The conference organisers offset a significant cost associated with travel from Australia and New Zealand to Europe by awarding £800 bursaries to attend the Antwerp Conference. No applications were received from New Zealand sail trainers last year. Presentations delivered at the conference can be downloaded from the following link:

<https://sailtraininginternational.org/conferences/antwerp-2019/>

TANZ congratulates Cody McDermott who received the *Young Sail Training Volunteer of the Year* at the conference. This award acknowledged the extraordinary contribution he made throughout 2019 to the Leeuwin Ocean Adventure Foundation through his skill, talent, time and dedication.

As the risk arising from the spread of COVID-19 became evident, STI applied a cautious approach to its activities and cancelled the Spring Meetings, including the International Council Meeting scheduled for 20-21 March 2020 in Southampton.

As the COVID-19 situation evolved, STI advised in July 2020 of a restructure of Tall Ships Races International. A subsidiary of STI, this step was taken to rebalance the resources of the organisation through and beyond the duration of the current COVID-19 pandemic.

The postponement of the Tall Ships Races from 2020 to 2021 carried with it a number of financial implications requiring a reduction of operating and staffing costs to enable the organisation to fulfil its future commitments in 2021 and beyond.

An immediate restructuring staffing arrangements will enable STI to manage the immediate risk to the future viability of TSRIL.

Vanessa Mori will continue as Commercial Director. Ben Stuart has been appointed Race Director, Ben Clark will become Marketing and Communications Manager, Laura Blyth-Brown will become Office Manager and Alison Weston will continue as the Financial Manager.

Gwyn Brown continues as CEO and Alan James will continue as Financial Controller for STI on a part time basis. To support STI's new operating model's focus on sustainability, greater use will be made of contracted staff and volunteers during peak times to meet workload demands. This has been assessed delivering the right skill set to ensure STI continues to deliver the unique spectacle of the Tall Ships Races and Regattas.





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The restructuring also required the redundancy of the following STI staff:

- Amanda Goodden, Race Administrator, who has provided support to the Race Directorate since 2011 in organising and delivering our races and regattas so successfully.
- Alison Short, Commercial Coordinator, who has supported STI's commercial efforts and has organised conferences and seminars since 2015.
- Mandip Shanker, Head of Marketing, who has helped to nurture and expand The Tall Ships Races as an international event since she joined TSRIL in 2018.

As part of TSRIL's restructuring to align its resources with future needs, Paul Bishop stood down from his position of Head of Race Directorate. He will continue to make available his skills and experience in organising Tall Ships Races and Regattas available to STI through his new consultancy company. He has been contracted to be the Race Director for the postponed Tall Ships Races 2020 which will now be held in August and September 2021.

With this new organisational structure in place, STI is better placed to face future challenges and continue to conduct its Tall Ships Races and Regattas.

Throughout this restructuring process and looking forward, STI will continue to help and transform the lives of young people through the sail training experience by delivering life changing experiences through races and regattas, and support sail training in all of its forms around the world.

COVID-19 pandemic has also led to the cancellation of the 2020 STI Annual Sail Training and Tall Ships Conference. It will be replaced by an online webinar, the details of which have yet to be advised. This decision was taken in light of the ongoing impact that the COVID-19 pandemic is having on the Sail Training community in general, as well as the restrictions that remain in place relating to large gatherings.

**Stephen Moss CSC**

International Representative

2 September 2020